

Cannon Beach Rural Fire Protection District
Board of Directors
Regular Meeting – March 11th ,2024 at 6:05PM
 Fire Station Board Room – 188 Sunset Boulevard, Cannon Beach, OR
MINUTES

- **Call to Order**

- **Presiding:** Bob Heymann
- **Recording Secretary:** Karen Apple
- **Directors Present:** Heidi Dethloff, Dave Herman, Bob Heymann, Jenee Pearce-Mushen, Dave Pietka
- **Staff Present:** Marc Reckmann, Jason Smith

- **Public Comments and Correspondence-** None

- **Approve the minutes from Feb. 12th,2024.**

Motion: Approve min for Feb. 12 th ,2024		
Moved: Dave Pietka	Seconded: Jenee Pearce-Mushen	Approved 5-0

- **Status Reports**

- **Finance** - Reckmann (attachment A)
- **Call Response** – Reckmann (attachment B)
- **Staffing** – (attachment C)
- **Projects** - Reckmann (attachment D)
- **Civil Service** – Reckmann (attachment E)

- **Business Items**

- **Finding of Fact Public Hearing, Arch Cape station addition – approve finding of facts-** (action)

Motion: Arch Cape station addition to approve finding facts		
Moved: Jenee Pearce-Mushen	Seconded: Heidi Dethloff	Approved 5-0

- **Approve Chief Review and step increase –** (action)

Motion: approve IGA (review and the step increase)		
Moved: Dave Pietka	Seconded: Heidi Dethloff	Approved 5-0

- **Cost recovery repeal Ordinance 21-01 & 21-02 and replace with Ordinance 24-01 –** (action)

Motion: approve IGA		
Moved: Dave Pietka	Seconded: Jenee Pearce-Mushen	Approved 5-0

- **Approve 2024-2025 COLA–** (action)

Motion: Approve 2024-2025 COLA 3% increase		
Moved: Dave Pietka	Seconded: Jenee Pearce-Mushen	Approved 5-0

- **Discussion of Chief officer housing** – (information)

Active Board discussion on the current Policy 5 – Residency Requirement and Subsidiary including Chief Officer Housing. The discussion included current housing affordability and availability including rental properties. The current policy was reviewed and discussed, and the importance of maintaining standard of cover and living in the District as a requirement. The Chief reinforced that housing allowances and / or stipends will be needed in order to live in the District and attract new officers in the future. The Chief also discussed his current housing situation, and the lack of available homes in the District to support his family. Bob suggested revisiting the discussion at the next Board meeting, and to determine next steps in revising the current policy as appropriate.

- **Discussion and update of Capital Reserve to include staff vehicles and Lifeguard equipment** –

(information) The Chief went over all current staff vehicles. Staff is proposing that:

- Chief will get a new vehicle (in budget)
- The Chief's current vehicle will go to Shaunna.
- Pickup will go to the lifeguard program.
- Expedition from the Police Dept will go to the new head lifeguard.

- **Discussion of Hamlet relationship** – (information) The Chief informed that he and Jason have met with the Hamlet volunteers and are providing guidance while they have no chief. We have heard nothing from Hamlet's Board at this point, but we expect that we will hear from them after their board meeting on Thursday. The chief would like to help them get a staffing grant for 35k.

- **Directors Comments-** None

- **Meeting Minutes Review**

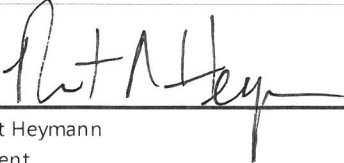
- **Adjourn**

- **Directors Comments**

- Dethloff: None
- Herman: None
- Heymann: None

- Pearce-Mushen: Had a blood drive at the Chamber today.
- Pietka: None

- Meeting minutes presented online by Apple and approved with minor changes.
- **The meeting adjourned at 9:03pm.**

X 
Robert Heymann
President

5/13/2024

