**Cannon Beach Rural Fire Protection District  
Board of Directors**

**Regular Meeting – January 13th,2025, at 6:04PM**

Fire Station Board Room – 188 Sunset Boulevard, Cannon Beach, OR

**MINUTES**

* **Call to Order**
  + **Presiding:** Bob Heymann
  + **Recording Secretary:** Karen Apple
  + **Directors Present:** Heidi Dethloff, Bob Heymann, Jenee Pearce-Mushen, Dave Herman,   
    Dave Pietka
  + **Staff Present:** Marc Reckmann
* **Agenda** – Emergency Management, Andy - for the city is here. Andy spoke on his role for the city and running the emergency management. Andy did speak on the COWS system and how it is not working, and his plan to get it up and running. Andy is asking for the Fire Dept to fund the two towers in Arch Cape. It would be 40k per tower. Andy will be presenting this tomorrow night to the city as well. Andy has also applied to FEMA for a grant.

**APPROVE THE TWO TOWERS IN ARCH CAPE-**

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| **Motion**: Cannon Beach Fire Dist. To approve 2 towers in Arch Cape | | |
| **Moved**: Jenee Pearce-Mushen | **Seconded**: Heidi Dethloff | **Approved: 5**-0 |

* **Public Comments and Correspondence –** Thank you card from Hamlet.
* **Badge pinning for Lt. Koa Lyu** – Pinning happened at 6:52pm
* **Approve previous meeting minutes -**

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| **Motion**: Approve Dec. 9th Regular meeting minutes | | |
| **Moved**: Dave P | **Seconded**: Heidi D | **Approved: 5**-0 |

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| **Motion**: Approve Dec. 17th meeting minutes | | |
| **Moved**: Dave P | **Seconded**: Heidi D | **Approved: 5**-0 |

* **Status Reports**
  + **Finance** – Attachment A
  + **Call Response** – Attachment B-
  + **Projects** – Attachment C
  + **Civil Service** – Attachment D
  + **Staffing** – Attachment E
* **Chief Review process –** Discussion, Heymann asked how the board would like to do the Chief’s review. The board agreed that each board member is good just doing a meeting without going out and asking outside community members. This will happen and be completed prior to the March board meeting. Heymann to gather evaluation criteria form.
* **COWS siren update –** Information, see above discussion from Andy, The City’s Emergency Manager.
* **Appoint Budget Committee -** ACTION

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| **Motion:** Appoint Tamera Stewart, Harvey Clausen, and Richard Petrich to 3-year term to serve on the budget committee, joining Kim Bosse and William Norton to fill the 5-person budget committee | | |
| **Moved**: Dave Pietka | **Seconded**: Jenee Pearce-Mushen | **Approved: 5**-0 |

* **Strategic plan review –** Reckmann would like to see a work session on this. Pietka would like to prioritize on each topic before coming into a work session. Reckmann will work on getting that out, Housing and outside Coloration, being the two main topics.
* **Surplus of 2006 GMC Fire Engine (E3226)-** Reckmann would like the board to consider this to be surplus. 3226 does not meet our standards. It is unusable. It would be advertised with a broker. We do need 3 engines, but 3226 does not meet our needs and could not be updated for us.

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| * **Motion:** Surplus 3226 with a broker | | |
| **Moved**: Jenee Pearce-Mushen | **Seconded**: Hiedi Dethloff | **Approved: 4**-1  Pietka – No  Heymann – Yes  Pearce-Mushen – Yes  Dethloff – Yes  Herman - Yes |

* **Future meeting agenda items**
  + Strategic Plan Review – January 28th @ 6:00pm (topic-housing)
  + Fire Chief Review –March
  + Goals – March
  + Prevention report – February
* **Directors Comments -** None
* Meeting adjourned at 8:06 pm

